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Securities code: 4043

June 3, 2019

## To Those Shareholders with Voting Rights

Hiroshi Yokota Representative Director Tokuyama Corporation 1-1 Mikage-cho, Shunan-shi, Yamaguchi

## Notice of Convocation of the 155th Ordinary General Meeting of Shareholders

You are cordially invited to attend the 155th Ordinary General Meeting of Shareholders of the Company.

If you are unable to attend the meeting, you can exercise your voting rights in writing or via the Internet. Please review the Reference Documents for the General Meeting of Shareholders and exercise your voting rights by 6:00 p.m. on Thursday, June 20, 2019.

## **Exercise of Voting Rights in Writing (by Mail)**

Please indicate your approval or disapproval of the proposals on the enclosed Voting Rights Exercise Form and return it so that it arrives by the voting deadline indicated above.

### **Exercise of Voting Rights via the Internet**

Access the Company's designated voting rights exercise website (https://evote.tr.mufg.jp/), input the login ID and temporary password indicated on the enclosed Voting Rights Exercise Form, follow the instructions on the screen, and input your approval or disapproval of the proposals by the voting deadline indicated above.

**1.Date and time**: Friday, June 21, 2019, at 10:00 a.m. (Reception opens at 9:00 a.m.)

\* Please come early to the venue as the reception will be congested as it becomes close to the commencement of the meeting.

**2. Place**: Tokuyama Corporation Culture Gymnasium

1-1-25, Eguchi, Shunan-shi, Yamaguchi

### 3. Meeting agenda

#### Matters to be reported:

- 1. Report on the Business Report, the Consolidated Financial Statements for the 155th Fiscal Term (from April 1, 2018 to March 31, 2019) and the Results of Audits of the Consolidated Financial Statements by the Accounting Auditor and the Audit and Supervisory Committee
- 2. Report on the Non-Consolidated Financial Statements for the 155th Fiscal Term (from April 1, 2018 to March 31, 2019)

### Matters to be resolved:

**Proposal No. 1:** Appropriation of Surplus

Proposal No. 2: Election of Four (4) Directors (excluding Directors who are Audit and

Supervisory Committee Members)

**Proposal No. 3:** Election of Four (4) Directors who are Audit and Supervisory Committee

Members

## **Proposal No. 4:** Election of One (1) Substitute Director who is an Audit and Supervisory Committee Member

#### 4. Decision for convocation

Please refer to the information on the exercise of voting rights.

- \* When attending the meeting, please submit the enclosed Voting Rights Exercise Form at the reception.
- \* The following items are not provided in the appendix to the reported matters because they have been posted on the Company's website (https://www.tokuyama.co.jp/), pursuant to the provisions of applicable laws and regulations and Article 16 of the Articles of Incorporation.
  - (1) "Systems to Ensure Appropriateness of Execution of Duties by Directors comply with Laws and Regulations and the Articles of Incorporation, Systems to Ensure Appropriateness of Other Operations, and Operational Status of the Systems" and "Basic Policy on Control of the Company"
  - (2) "Consolidated Statement of Changes in Equity" and "Notes to the Consolidated Financial Statements" of the Consolidated Financial Statements
  - (3) "Non-Consolidated Statement of Changes in Equity" and "Notes to the Non-Consolidated Financial Statements" of the Non-Consolidated Financial Statements

The Audit and Supervisory Committee and the Accounting Auditor conducted audits on the Business Report the Consolidated Financial Statements and Non-Consolidated Financial Statements when preparing the audit report and the financial audit report respectively. These statements are also included the matters posted on the Company's website.

\* If any revision is made with regard to the matters stated in the Business Report, Non-Consolidated Financial Statements, Consolidated Financial Statements and the Reference Documents for the General Meeting of Shareholders, the modified information will be shown on the website of the Company (https://www.tokuyama.co.jp/).

## **Reference Documents for the General Meeting of Shareholders**

## **Proposals and References**

## Proposal No. 1: Appropriation of Surplus

The Company makes payment of cash dividends to shareholders, in principle on a continuous and stable basis, while taking into consideration changes in business performance and the medium-term business plan.

Meanwhile, we will appropriate internal reserves for establishing a sound financial structure in preparation for operational risks, and for making capital investments and other investments to further raise our corporate value.

Based on the above policies, the Company proposes the year-end dividends for the fiscal term under review as follows.

## 1. Type of dividend property:

Dividends will be paid in cash.

2. Matters concerning the allocation of dividend property to shareholders and total amount thereof:

25 yen per share of common stock of the Company

The total amount: 1,738,810,250 yen

As the Company has paid an interim dividend of 25 yen per share for this fiscal year, this makes the annual dividends 50 yen per share.

3. Effective date of distribution of surplus

June 24, 2019

# Proposal No. 2: Election of Four (4) Directors (excluding Directors who are Audit and Supervisory Committee Members)

The terms of office of all Six (6) Directors will expire at the close of this General Meeting of Shareholders.

Accordingly, we propose to decrease two (2) Directors (excluding Directors who are Audit and Supervisory Committee Members) to establish and build a structure that can expeditiously implement business strategies, and request the election of Four (4) Directors (excluding Directors who are Audit and Supervisory Committee Members).

Furthermore, we confirmed that there were no matters of note expressed by the Audit and Supervisory Committee at the General Meeting of Shareholders with regard to this Proposal.

The candidates for Director (excluding Directors who are Audit and Supervisory Committee Members) are as follows:

No.	Name		Current position and assignment at the Company	Attendance at meetings of the Board of Directors
1	Candidate for Hiroshi Yokota reelection		Representative Director, Supervision of all business divisions and Audit Office, President and Executive Officer	17/17 (100%)
2	Candidate for reelection	Hideki Adachi	Director, In charge of Tokuyama Factory, Kashima Factory, Environment & Safety Dept., and Manufacturing Technology, Senior Managing Executive Officer, General Manager, Tokuyama Factory	17/17 (100%)
3	Candidate for reelection	Hideo Sugimura	Director, In charge of Corporate Planning Div., General & Personnel Affairs and Secretarial Dept. Managing Executive Officer, General Manager, Corporate Planning Div.	17/17 (100%)
4	New Candidate	Hiroshi Nomura	Managing Executive Officer, General Manager, Specialty Products Business Div.	_

No.	Name (Date of birth)	Career Summary, Position, Assignment and Principal Concurrent Positions		
1	Reelected  Hiroshi Yokota (October 12, 1961)  Number of Company Shares Owned: 13,700 shares  Tenure as Director: 4 years  Attendance at meetings of the Board of Directors during the fiscal year ended March 31, 2019: 17/17 (100%)	April 1985 April 2008 January 2010 April 2014 March 2015 June 2015	Joined the Company General Manager, Fine Chemicals Sales Dept. General Manager, Silica Products Sales Dept. Executive Officer, General Manager, Specialty Products Business Div. President and Executive Officer Representative Director, Supervision of all business divisions, Corporate Planning Div., Audit Office, Secretarial Dept. and General & Personnel Affairs, President and Executive Officer Representative Director, Supervision of all business divisions and Audit Office, President and Executive Officer (To present)	
	Reasons for nomination as candidate for Director  Mr. Hiroshi Yokota is responsible for the management of the Company as Representative Director and President and Executive Officer. He has experiences in sales, personnel and labor issues, and information systems projects, as well as in serving as General Manager, Specialty Products Business Div. Showing strong leadership and with these abundant business experiences, he succeeded in putting an end to a big issue of concern: rebuilding the deteriorated financial base, and has driven the Company toward growth. Based on these track records, we again propose his election as Director.			

No.	Name (Date of birth)	Career Summary, Position, Assignment and Principal Concurrent Positions		
		April 1981	Joined the Company	
		April 2007	General Manager, Cement Manufacturing Dept.	
		April 2011	Deputy General Manager, Tokuyama Factory, General Manager, Cement Manufacturing Dept.	
	Reelected	April 2012	Executive Officer, Deputy General Manager, Cement Business Div.	
		April 2013	Executive Officer, General Manager, Tokuyama Factory	
	Hideki Adachi (May 24, 1955)	April 2015	Managing Executive Officer, General Manager, Tokuyama Factory	
	Number of Company Shares	June 2015	Director, In charge of Tokuyama Factory and Manufacturing Technology	
	Owned: 4,200 shares		Managing Executive Officer, General Manager, Tokuyama Factory	
	Tenure as Director: 4 years	April 2016	Director, In charge of Tokuyama Factory and Manufacturing Technology	
2	Attendance at meetings of the Board of Directors during the		Managing Executive Officer, General Manager, Tokuyama Factory, General Manager, Manufacturing Technology Div.	
	fiscal year ended March 31, 2019:	April 2017	Director, In charge of Tokuyama Factory	
	17/17 (100%)		Managing Executive Officer, General Manager, Tokuyama Factory	
		April 2019	Director, In charge of Tokuyama Factory, Kashima Factory, Environment & Safety Dept., Manufacturing Technology Senior Managing Executive Officer, General Manager, Tokuyama Factory (To present)	

Reasons for nomination as candidate for Director

Mr. Hideki Adachi is responsible for the management of the Company as Director and Senior Managing Executive Officer. He has operational experiences at Cement Manufacturing Dept., etc., and has been serving as General Manager of the Tokuyama Factory, our main production base, since 2013. We request his reelection as a Director, based on his abundant operational experiences to date and track records of increasing competitiveness of the entire plant from a broad standpoint as well as promoting safety and disaster management.

No.	Name (Date of birth)		Career Summary, Position, Assignment and Principal Concurrent Positions
		April 1984	Joined the Company
		April 2004	Temporary transferred to Tokuyama Asia Pacific Pte. Ltd., President
		April 2007	Senior Chief, ERP Promotion Div. of the Company
		May 2009	Senior Chief, ISAAC Promotion Div.
	Reelected	August 2011	Senior Chief, temporary transferred to Excel Shanon Corporation, General Manager of Administration Dept., Administration Div.
	Hideo Sugimura (October 22, 1959)	April 2012	Senior Chief of the Company, temporary transferred to Excel Shanon Corporation, Director, General Manager of Administration Div.
	Number of Company Shares Owned: 1,003 shares	April 2014	Senior Chief of the Company, temporary transferred to Excel Shanon Corporation, Managing Director, General Manager of Administration Div.
	Tenure as Director: 2 year  Attendance at meetings of the Board of Directors during the fiscal year ended March 31, 2019: 17/17 (100%)	December 2014	General Manager, Management Support Center of the Company, Director, Excel Shanon Corporation
A E		April 2015	Executive Officer, General Manager, Corporate Planning Div. of the Company
		April 2017	Managing Executive Officer, General Manager, Corporate Planning Div.
		June 2017	Director, In charge of Corporate Planning Div., General & Personnel Affairs and Secretarial Dept.  Managing Executive Officer, General Manager, Corporate Planning Div.
		April 2019	Director, In charge of Corporate Planning Div., General & Personnel Affairs and Secretarial Dept.  Managing Executive Officer, General Manager, Corporate Planning Div. (To present)

Mr. Hideo Sugimura is responsible for the management of the Company as Director and Managing Executive Officer. He has worked to promote the conversion of an information system, managed an overseas subsidiary, and reconstructed a domestic subsidiary. Based on these abundant operational experiences, as well as the track records of promoting managerial initiatives as General Manager of Corporate Planning Div. from 2015 and as General Manager of Corporate Planning Div. from 2019, we again propose his election as Director.

No.	Name (Date of birth)	Career Summary, Position, Assignment and Principal Concurrent Positions			
		April 1983	Joined the Company		
		April 2012	Leader, Specialty Products Planning Group		
		January 2013	Senior Chief, T.M. Business Structural Reform Project Group, Specialty Products Planning Group		
		April 2014	Deputy Executive Officer, temporary transferred to Tokuyama Malaysia Sdn. Bhd.		
	New Candidate	March 2015	Deputy Executive Officer, General Manager, Specialty Products Business Div. of the Company		
	Hiroshi Nomura (September 30, 1957)  Number of Company Shares Owned: 1,800 shares	April 2015	Executive Officer, General Manager, Specialty Products Business Div.		
		March 2016	Executive Officer, General Manager, Specialty Products Business Div.		
4			Temporary transferred to Tokuyama Malaysia Sdn. Bhd.; President		
		May 2017	Executive Officer, General Manager, Specialty Products Business Div. of the Company		
		April 2018	Managing Executive Officer, General Manager, Specialty Products Business Div. (To present)		
		(Principal Concurrent Positions)			
		Chairman, Tokuyar	ma Chemicals (Zhejiang) Co., Ltd.		
	Reasons for nomination as candidate for Director				
	Mr. Hiroshi Nomura is promoting businesses including Polysilicon, silica products, IC chemical products and				
		thermal management materials as Managing Executive Officer and General Manager of Specialty Products			
	Business Div. We request his new election, since he is a right person to serve as a Director as he possesses broad and abundant experiences in Polysilicon manufacturing, specialty products planning, and management of				
		•	sophy from a higher perspective.		

## Note:

There are no special interests between the candidates and the Company.

## Proposal No. 3: Election of Four (4) Directors who are Audit and Supervisory Committee Members

The terms of office of all five (5) Directors who are Audit and Supervisory Committee Members will expire at the close of this General Meeting of Shareholders.

Taking into account the current management structure of the Company, we judged that the diversity in the Board as well as effective governance can be maintained even after reducing the number of Directors who are Audit and Supervisory Committee Members to four (4). Accordingly, we propose to decrease one (1) Director who is Audit and Supervisory Committee Member and request the election of four (4) Directors who are Audit and Supervisory Committee Members.

The Audit and Supervisory Committee has given its consent to the submission of this proposal.

The candidates for Director who is an Audit and Supervisory Committee Member are as follows:

No.	Name		Current position and assignment at the Company	Attendance at meetings of the Board of Directors	Attendance at meetings of the Audit & Supervisory Committee
1	Candidate for Youji Miyamoto reelection		Director (Audit and Supervisory Committee Member)	17/17 (100%)	25/25 (100%)
2	Candidate for reelection	Shin Kato	External Director (Audit and Supervisory Committee Member)	17/17 (100%)	25/25 (100%)
3	New candidate	Yuzo Kawamori	_	_	_
4	New candidate	Naoki Matsumoto	_	_	_

No.	Name (Date of birth)	С	areer Summary, Position, Assignment and Principal Concurrent Positions
	Reelected	April 1980 April 2005	Joined the Company General Manager, Accounting Dept.
		October 2007	Senior Chief, Management Support Center (Tokuyama)
	Youji Miyamoto	October 2011	General Manager, Foreign Trade Control Dept.
	(January 22, 1958)	June 2013	Senior Chief, Corporate Social Responsibility Div.
	Number of Company Sheres	June 2013	Audit & Supervisory Board Member
	Number of Company Shares Owned: 1,300 common shares	June 2017	Director (Audit and Supervisory Committee Member) (To present)
	Tenure as Audit & Supervisory Board Member: 2 years		
1	Attendance at meetings of the Board of Directors during the fiscal year ended March 31, 2019: 17/17 (100%)		
	Attendance at meetings of the Audit & Supervisory Committee during the fiscal year ended March 31, 2019: 25/25 (100%)		

Reasons for nomination as candidate for Director who is an Audit and Supervisory Committee Member Mr. Youji Miyamoto is supervising the management properly as a Director who is an Audit and Supervisory Committee Member. He has high degree of expertise in finance and accounting gained through his years of accounting operation at the Company, and served as an Audit & Supervisory Board Member from 2013 to 2017. For this reason, we again propose his election as a Director who is an Audit and Supervisory Committee Member.

No.	Name (Date of birth)	C	areer Summary, Position, Assignment and Principal Concurrent Positions
	Reelected	April 1990	Registered as Lawyer, Hiranuma Law Office
	Candidate for External Director	April 1995	Aoyama Central Law Office
		September 2001	South Toranomon Law Office
	Shin Kato	June 2013	Audit & Supervisory Board Member of the Company
	(June 27, 1961)	January 2014	Representative lawyer, Kato Law Office (To present)
	Number of Company Shares	June 2017	Director (Audit and Supervisory Committee Member) of the Company (To present)
	Owned: 1,100 common shares	(Principal Concurrent Positions) Representative Lawyer, Kato Law Office	
	Tenure as Audit & Supervisory Board Member: 2 years		
2	Attendance at meetings of the Board of Directors during the fiscal year ended March 31, 2019: 17/17 (100%)		
	Attendance at meetings of the Audit & Supervisory Committee during the fiscal year ended March 31, 2019: 25/25 (100%)		
Member Mr. Shin Kato has not been involved in the corporan external auditor. However, he has actively export of Directors and the Audit & Supervisory Committee		olved in the corpora has actively expre- pervisory Committe chnical perceptive a	te management other than by being an external director or ssed opinions and given advice at meetings of the Board be because he has a wealth of experience and broad and as an attorney at law. For this reason, we again propose and Supervisory Committee Member.

No.	Name (Date of birth)	Career Summary, Position, Assignment and Principal Concurrent Positions		
		April 1971	Joined Kansai Paint Co., Ltd.	
		October 2000	Deputy General Manager, Sales Dept., International Business Div.	
		June 2002	Director, General Manager, International Business Div.	
	New candidate  Candidate for External Director  Yuzo Kawamori	June 2005	Managing Director, Supervision of Sales, Painting Business Dept. (automotive painting and industrial painting), General Manager, Sales Planning Administration Div., General Manager, International Business Div.	
3	(July 25, 1947)  Number of Company Shares Owned:	June 2007	Senior Managing Director, Supervision of Sales, Painting Business Dept. (automotive painting and industrial painting) General Manager, Sales Planning Administration Div. General Manager, International Business Div.	
	0 common shares	April 2010	Representative Director and President	
		April 2013	Representative Director	
		June 2013	Advisor	
		June 2017	Honorary Councilor (To present)	
	Member		Director who is an Audit and Supervisory Committee	

Mr. Yuzo Kawamori has abundant experience in overseas businesses and as a corporate manager. For this reason, we newly propose his election as an External Director who is an Audit and Supervisory Committee Member as we expect him to offer appropriate supervision on the management and provide invaluable advice.

No.	Name (Date of birth)	Career Summary, Position, Assignment and Principal Concurrent Positions		
4	New candidate Candidate for External Director  Naoki Matsumoto (April 1, 1953)  Number of Company Shares Owned: 0 common shares  Reasons for nomination as cand Member Mr. Naoki Matsumoto has abunceason, we newly propose his el	dant experience as ection as an Extern	Joined The Sanwa Bank, Ltd.  Executive Officer, UFJ Bank Limited  Managing Executive Officer  Managing Executive Officer, Deputy General Manager, Retail Consolidated Business Headquarters, Mitsubishi UFJ Financial Group, Inc.  Managing Executive Officer, Deputy General Manager, Retail Div., The Bank of Tokyo-Mitsubishi UFJ, Ltd. Representative Director, Senior Executive Officer, JCB Co., Ltd.  Representative Director, Vice President and Executive Officer  President and Director, Toyo Carmax Corporation President and CEO, MST Insurance Service Co., Ltd. (To present)  Director who is an Audit and Supervisory Committee a corporate manager in the financial industry. For this al Director who is an Audit and Supervisory Committee	

#### Notes:

- 1. The three (3) candidates, Mr. Shin Kato, Mr. Yuzo Kawamori, and Mr. Naoki Matsumoto are candidates for External Directors
- 2. There are no special interests between the four (4) candidates—Mr. Youji Miyamoto, Mr. Shin Kato, Mr. Yuzo Kawamori, and Mr. Naoki Matsumoto —and the Company.
- 3. The three (3) candidates, Mr. Shin Kato, Mr. Yuzo Kawamori, and Mr. Naoki Matsumoto are not planning to receive a large amount of money and other assets from the Company or a business with a specified relationship with the Company, nor have they received these in the past two years.
- 4. The three (3) candidates, Mr. Shin Kato, Mr. Yuzo Kawamori, and Mr. Naoki Matsumoto are not a spouse or relative within the third degree of consanguinity or of similar status of an executive or officer of the Company or a business with a specified relationship with the Company, or the like.
- 5. Mr. Shin Kato is currently External Director of the Company, and at the close of this General Meeting of Shareholders, he will have served two years as External Auditor of the Company.
- 6. The Company has concluded agreements with Mr. Youji Miyamoto, Mr. Shin Kato pursuant to the provisions of Article 427, Paragraph 1 of the Companies Act to limit the amount of their liability for damages as provided for in Article 423, Paragraph 1 of the Companies Act. Pursuant to these agreements, the amount of liability to damages shall be the minimum amount provided for by the laws and regulations. The Company will continue the said agreement if their election as External Directors is approved.
  - The Company will also conclude an agreement having similar contents with Mr. Yuzo Kawamori, and Mr. Naoki Matsumoto if their election as External Directors is approved.
- 7. The Company has notified the TSE, that Mr. Shin Kato is an independent officer in accordance with its Securities Listing Regulations. After their election is approved, they will continue to be notified as independent officers. In addition, if the election of Mr. Yuzo Kawamori and Mr. Naoki Matsumoto is approved, the Company intends to make the same notification to the TSE.

## Proposal No. 4: Election of One (1) Substitute Director who is an Audit and Supervisory Committee Member

In preparation for cases where the number of Directors who are Audit and Supervisory Committee Members provided for in laws and regulations might fall short of the necessary number, we request the election of one (1) substitute Director who is an Audit and Supervisory Committee Member. The validity of the election on this proposal can be nullified by resolution of the Board of Directors if the consent of the Audit and Supervisory Committee has been obtained; provided, however, that it is only in a time before assuming office. The Audit and Supervisory Committee has given its consent to the submission of this proposal.

The candidate for substitute Director who is an Audit and Supervisory Committee Member is as follows:

Name (Date of birth)		Career Summary, Position, Assignment and Principal Concurrent Positions
Candidate for External Director	April 1999	Registered as Lawyer, Kamo Law Office
Michiya Iwasaki	April 2005	Attended at the Financial Services Agency (Public officer with Fixed-term of office)
(November 10, 1971)	November 2007	Atsumi & Sakai
Number of Company Shares	December 2012	Kusunoki & Iwasaki
Owned: 0 common shares	November 2018	Kusunoki, Iwasaki & Sawano (To present)

Reasons for nomination as candidate for substitute External Director who is an Audit and Supervisory Committee Member

Mr. Michiya Iwasaki has not been involved in the corporate management other than by being an external director or an external auditor. However, he is familiar with corporate law in his capacity as an attorney at law and has deep insight. For this reason, we have asked him to act as a substitute External Director who is an Audit and Supervisory Committee Member. We again propose his election as a substitute External Director who is an Audit and Supervisory Committee Member.

#### Notes:

- 1. Mr. Michiya Iwasaki is a candidate for substitute External Director who is an Audit and Supervisory Committee Member.
- 2. There are no special interests between Mr. Michiya Iwasaki and the Company.
- 3. Mr. Michiya Iwasaki is not planning to receive a large amount of money and other assets from the Company or a business with a specified relationship with the Company, nor has he received these in the past two years.
- 4. Mr. Michiya Iwasaki is not a spouse or relative within the third degree of consanguinity or of similar status of an executive or officer of the Company or a business with a specified relationship with the Company, or the like.
- 5. If Mr. Michiya Iwasaki assumes the office as Director who is an Audit and Supervisory Committee Member, the Company intends to conclude an agreement with him pursuant to the provisions of Article 427, Paragraph 1 of the Companies Act to limit the amount of his liability for damages as provided for in Article 423, Paragraph 1 of the Companies Act. Pursuant to the agreement, the amount of liability to damages shall be the minimum amount provided for by the laws and regulations.
- 6. If Mr. Michiya Iwasaki assumes the office as Director who is an Audit and Supervisory Committee Member, the Company intends to notify the TSE, that he is an independent officer in accordance with its Securities Listing Regulations.